

NSP2 Questions on Forms

Are state and local governments required to submit the SF-424 Supplemental?

No, this form is for non-profits.

Are state and local governments required to submit the SF-LLL?

No.

If my department has a Code of Conduct on file with HUD, will HUD send us a copy?

No, we cannot. However, you may want to check with your respective HUD field office.

If we are submitting the form for the first time (New) Application do we have a “Federal Entity Number and “Federal Award Identifier”? (#5a on SF-424)

The instructions located at the end of the form state that you should enter the number assigned to your organization by the Federal Agency, if any. Some federal agencies, including HUD provide a federal entity number, eg. Each COC has a unique entity number created by HUD. PIH uses a unique identity number for each PHA. This box was created to allow agencies to cross-reference data from existing systems. The Federal Award Identifier is there to be used if this is a continuation grant and there was an existing grant number.

What is the “Funding Opportunity Number” that is requested on SF-424 #12?

FR-5321-N-01

What is the “Competition Identification Number” that is requested on SF-424 #13?

You can leave this blank, it applies to an electronic application.

Will the NSP2 Certifications Forms be posted on NSP2 web site?

No, applicants should cut and paste the text in the NOFA onto a new document and sin them.

What certifications should I submit if I am a unit of general local government?

The NOFA states that each state and unit of general local government should submit certifications 1-13 on page 87-89.

What is the Federal Action Number, if applicable?

The Federal Action Number is only required if known. You may leave it blank.

I am the lead entity in our consortium. Do the other members need to fill out the HUD 2880 and the SF-424 supplement?

Only the lead applicant must complete the SF-424 supplement because they are the only one required to complete the SF-424. Because a consortium is considered one applicant, the consortium need only submit one HUD 2880 form.

Within the SF-LLL (lobbying form) do we list the members of our consortium as subawardees or as applicants?

List the members of your consortium as applicants since collectively the consortium is the applicant.